

Policy/Procedure Name: Written Notice Required for Participation in WDB Board Agenda
Policy/Procedure Number: 50
Effective January 1, 2013



Written Notice Required for Participation in WDB Agenda

Policy:

A forty-five (45) day written notice will be given to the Executive Director requesting participation in or addition to the Board's agenda.

Procedure:

In order for a party to be included on the Board's agenda, or Committee thereof, a written request must be received in the administrative office forty-five (45) days prior to presentation. Once approved by the Executive Director, written permission will be forwarded to all concerned parties. Exceptions to this policy may be at the Executive Director's discretion.